

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

**May 14, 2015**

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on May 14, 2015.

## MEMBERS PRESENT

Camille Skubik-Peplaski, Chair  
Scott DeBurger  
Laura Strickland  
Kevin Priddy  
Rhonda Tapp Edwards  
Thomas Miller

## OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator  
Gordon Slone, Executive Director

## OTHERS

Michael Head, Office of the Attorney General  
Stacy Grider, KOTA

Ms. Camille Skubik-Peplaski, Chair, called the meeting to order at 1:25 pm.

## **Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the April 9, 2015 meeting, monthly financial report ending April 2015, and legal fees for March 2015 were presented for the Board's review. Mr. Miller made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Priddy, carried.

## **O&P Report**

Mr. Slone reported that the Jurisprudence Exam is almost complete and will be posted to the website as soon as it is ready to be used by applicants for licensure. Mr. Slone also reviewed the fiscal department cheat sheet that was included in the board packets to help board members when reviewing their monthly financial reports. Mr. Slone notified the board that O&P has a new phone system in place.

## **Board Attorney's Report**

Mr. Head reported that the OAG's office is still working to fill vacant positions. Mr. Head requested that from now on all legal questions received by the board come through the board administrator and be held until one week before the board meeting and sent to him all at once by email. Mr. Head also requested that a to-do list be emailed to him following each board meeting, and copied to his supervisor, Mr. Halloran.

## **Pending Complaints**

Mr. Head reported that all complaints (2014-02; 2014-04; 2014-06; 2015-01) are still pending.

## **Old Business**

Ms. Strickland made a motion for Ms. Skubik-Peplaski and Ms. Edwards to form a taskforce to continue investigating and develop a proforma for an independent OT board. Mr. Priddy seconded the motion and it carried.

The board discussed creating new telehealth regulations. Mr. DeBurger, Mr. Miller and Ms. Strickland will work on a draft regulation to present to the board at the June meeting.

### **New Business**

Ms. Strickland made a motion to send letters to all non-OT DPAM supervisors to notify them that after June 1, 2015, they can no longer supervise treatment sessions. The motion, seconded by Ms. Edwards, carried.

Ms. Strickland made a motion to send postcards to all OT's who hold DPAM Specialty Certification notifying them that after one year they can apply to become DPAM Specialty Certification Supervisors. The motion, seconded by Mr. Miller, carried.

The board discussed a request from KOTA for KBLOT licensee email addresses. Ms. Hutcherson will email the list to Eric DeYoung.

The board reviewed the monthly licensure status report. Ms. Skubik-Peplaski asked Ms. Hutcherson to include the previous month's numbers on the status report.

The board reviewed the revised board member listing that is included in the board packets.

Ms. Hutcherson asked the board for clarification on the term for temporary permits under the new regulations. The board advised Ms. Hutcherson that temporary permits will expire 60 days after the issue date.

### **Applications Review**

The following applications for licensure were reviewed and recommended for approval by the application committee. A motion was made by Ms. Strickland to approve the applications. The motion, seconded by Mr. DeBurger, carried.

- Anthony Beatrice – OTA (approve pending receipt of further information)
- Lauren Babb – OT
- Brittany Cissell – OTA
- Melanie Covington – OTA
- Mary Cronin – OT
- Catherine Cronin – OTA
- Jennifer Douglas – OT
- Jami Elam – OT
- Alexandria Evans – OT
- Desiree Farris – OTA
- Ashley Flint – OTA
- Amber Franzell – OTA
- Elizabeth Fuchs – OT
- Bethany Gardner – OT
- Cody Groves – OTA
- Kelly Heatherly – OTA
- Rebekah Higginbotham – OTA
- Katie Hillman – OTA
- Chelsea Lee – OT
- Ashley Lemanski – OTA

- Elaine Otto – OT
- Kelsey Oyler – OT
- James Ruley – OTA
- Morgan Scott – OTA
- Audrey Smallwood – OTA
- Brooke Stewart – OTA
- Brittany Stull – OT
- Dawn Sutton – OT
- Kimberly Tettemer – OT
- Amber Turner – OTA
- Emily Weakley – OT
- Susan Witte – OTA

A motion was made by Ms. Strickland to accept the recommendation of the continuing education application review committee. The motion, seconded by Mr. Priddy, carried.

The following applications for DPAM Specialty Certification were reviewed and recommended for approval by the board. A motion was made by Ms. Strickland to accept the recommendation of the committee. The motion, seconded by Mr. Priddy, carried.

- Elizabeth Fuchs
- Lauren Krebs
- Jennifer Moore

#### **Assignments for Next Meeting – June 11, 2015**

1. Mr. Head – look into suicide training requirement for inactive and reinstatement licensees
2. All board members – Take jurisprudence exam before next board meeting on June 11
3. Mr. Slone – jurisprudence exam message and link on website
4. Ms. Strickland – check on suicide training for schools
5. Ms. Edwards and Ms. Strickland – work on PowerPoint for regulation changes for district meetings
6. Mr. DeBurger and Ms. Strickland – work on suicide training FAQ/statement
7. Ms. Hutcherson – postcard to PT's that as of 6/1/15 they can no longer serve as DPAM supervisors
8. Ms. Hutcherson – postcard to OT's that are DPAM certified about applying for DPAM Certification Supervisor
9. Ms. Edwards and Ms. Skubik-Peplaski – taskforce for independent board
10. Ms. Hutcherson – send out all legal questions (which should first come through the BA) for Mr. Head one week before the meeting
11. Ms. Hutcherson – have the suicide prevention regulation 210.366 posted to the website
12. Mr. Miller, Ms. Strickland and Mr. DeBurger – telehealth regulation draft

#### **Approval of Travel and Per Diem**

A motion was made by Mr. Priddy to approve travel and per-diem for today's meeting. The motion, seconded by Mr. DeBurger, carried.

#### **Adjournment**

With no further business to discuss the meeting was adjourned at 3:40 pm.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, June 11 at the Office of Occupations and Professions.